



NOW ACCEPTING APPLICATIONS

Minnehaha County Highway Superintendent

► *SIoux FALLS, SOUTH DAKOTA*



OUR COMMUNITY

Minnehaha County, created in 1862, is a political subdivision of the State of South Dakota encompassing 810 square miles. Minnehaha County is the largest county in the state in terms of population and has an estimated population of near 200,000. Minnehaha County is a beautiful area with many thriving communities and numerous parks and lakes. The Minnehaha County Highway Department is located just outside of historic downtown Sioux Falls, SD.

Sioux Falls is the largest city in South Dakota. It has been ranked #1 on Forbes' list of Best Small Cities for Business and Careers and has been highly ranked in recent years as the hottest job market, best city for young professionals, and best places to live. Sioux Falls is home to many beautiful parks with walking and biking paths, major medical facilities, and a variety of cultural centers. Sioux Falls is also within a convenient driving distance to larger metropolitan cities such as Omaha, NE and Minneapolis, MN.



Strong Foundation. Strong Future.

POSITION QUALIFICATIONS



The Minnehaha County Highway Department is responsible for the design, construction, and maintenance of approximately 200 bridges and 347 miles of roadway. The department is committed to its mission of providing a safe, efficient, and reliable highway infrastructure system.



Bachelor's degree in civil engineering, construction management, or related field plus five years of professional experience in civil engineering, cost accounting, project management, road construction management, or related area. Comparable combination of education and experience will be considered. Additional qualifications include broad knowledge of the standard practices of civil engineering and/or the construction industry as it applies to road and bridge construction and maintenance. Knowledge of progressive management practices and ability to successfully lead, motivate, and organize the work of others. Skill in utilizing software programs for developing solutions to engineering issues and facilitating project management.

For full list of duties and qualifications, visit jobs.minnehahacountyjob.org.



POSITION RESPONSIBILITIES

- ▶ Lead the department in the planning, development, coordination, and implementation of the Highway Department's policies, procedures, goals, and objectives. Provide direction for the department through strategic short and long-term goal setting and planning. Direct the department's policies, procedures, and administration to ensure compliance with applicable ordinances and laws.
- ▶ Administer planning, design, construction, and maintenance programs for Minnehaha County highways, roads, and bridges. Develop and implement long range plans for highway and bridge construction and maintenance that reflects prioritized needs and funding options.
- ▶ Supervise and provide work direction for a department of approximately 30 employees. Coordinate activities of the County highway divisions including administration, construction and maintenance, traffic control, and equipment maintenance.
- ▶ Review highway and bridge plans, locations, contracts, and cost estimates for technical and legal accuracy.
- ▶ Review bids and proposals and recommend acceptance to the County Commission.
- ▶ Prepare annual budget and monitor department expenditures by project on a continual basis.
- ▶ Develop department policies and procedures to ensure legal, cost effective, and productive supervision and program administration. Direct workers in preparation of reports to state and federal agencies. Utilize necessary resources for developing solutions to engineering issues and facilitating project administration.



COMPENSATION & BENEFITS

& OTHER INFORMATION



The 2021 hiring range is \$3,676.80 - \$3,959.20 biweekly with a full earning potential of \$5,326.40 biweekly.

Appointment above the hiring range is dependent on qualifications and experience.



MINNEHAHA
COUNTY

OUR BENEFITS PACKAGE

- ▶ Health, dental, and life insurance
- ▶ Paid holidays
- ▶ Generous paid time off (PTO) program
- ▶ Extended sick leave program
- ▶ Retirement plan through the South Dakota Retirement System
- ▶ Optional supplemental retirement program

SUMMER SCHEDULE

We currently offer a great summer schedule. Four day work weeks with Fri/Sat/Sun off.

HOW TO APPLY

View and apply for the job posting at jobs.minnehahacounty.org

Candidates should include a cover letter and resumé.

OPENING DATE

2/16/2021

CLOSING DATE

3/15/2021 at 5:00 PM

Central Standard Time

For more information or for questions, please contact the Minnehaha County Human Resources department at **605-367-4337**.

AA/EEO STATEMENT

Minnehaha County is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, citizenship, ancestry, gender, gender identity, sexual orientation, marital status, pregnancy, age, disability, veteran's status, genetic information, or any other protected group in accordance with state and federal law. Arrangements for accommodations required by disabilities can be made by contacting Human Resources at 605-367-4337.